

SHOW FACTS

Northeast Hardscapes Expo Mohegan Sun - Earth Expo Center March 18-19, 2026



2026 NE Hardscapes Expo, Mohegan Sun Earth Expo Center, March 18-19, 2026

BOOTH EQUIPMENT

Each 10' x 10' booth space includes one 8' high back drape, two 3' high side drapes, and one 7"x44" Booth ID Sign. Show colors are red, white & blue.

EXHIBIT HALL CARPET

The Exhibit Hall aisles will be carpeted. Booth carpet is available for rental (see page 4).

DISCOUNT PRICES

In order to receive the discounted rates listed in this manual, we must receive your order by:
Monday, March 2, 2026. Order online (see page 2) and save the 8% Administrative Fee.

SHOW SCHEDULE:

Exhibitor Move-In:

Monday, March 16, 2026 from 8:00am - 4:30pm

Tuesday, March 17, 2026 from 8:00am - 4:30pm

Show Hours:

Wednesday, March 18, 2026 from 8:00am - 5:00pm

Thursday, March 19, 2026 from 8:00am - 2:00pm

Exhibitor Move-Out:

Thursday, March 19, 2026 from 2:00pm - 6:00pm

*Trucks - Dock access 4:00pm - 6:00pm

**FACILITY WORK RULES ARE IN EFFECT AT THE EXPO CENTER
THESE RULES MAY IMPACT YOU AS A VENDOR
PLEASE SEE PAGE 18 & 19 FOR FURTHER INFORMATION**



ONLINE ORDERING

2026 NE Hardscapes Expo, Mohegan Sun Earth Expo Center, March 18-19, 2026

**Looking for an easier way to place you order?
Tired of faxing or emailing forms?**

Try our fully PCI-Compliant Online Ordering System!

Simply request an online login by emailing info@demersexpo.com (please specify show name and date). We will then create an online login and notify you of this via email.

All products and services offered in this Exhibitor Services Kit are available on our online storefront.

**Using our online storefront saves you an 8% administrative fee!
Orders placed via email or fax will be assessed this fee.**

**Deadline to receive advance pricing is Monday, March 2, 2026.
Floor prices apply after that date.
The storefront will close on Monday, March 9, 2026.
No online orders after that date.**



CREDIT CARD AUTHORIZATION

2026 NE Hardscapes Expo, Mohegan Sun Earth Expo Center, March 18-19, 2026

To have orders charged to a credit card account, please complete the information requested below and return this form with your order(s). Credit Card orders are subject to credit approval. Event site balances or charges for outstanding labor or miscellaneous items not previously paid will be charged to your credit card account.

=====

CREDIT CARD: VISA MasterCard AMEX

ACCOUNT NUMBER: _____

EXPIRATION DATE: _____

SECURITY CODE (Visa/ Master Card 3 digit # on back, Amex 4 digit # on front): _____

CARDHOLDER'S NAME: _____

CARDHOLDER'S SIGNATURE: _____ DATE : _____

=====

ADDRESS BELOW MUST MATCH CARDHOLDER'S BILLING ADDRESS

Company Name: _____ Booth #: _____

Card Billing Address: _____ Authorized by: _____

City/State/Zip: _____ Signature: _____

Phone: _____ Fax: _____ Date: _____

Email Address: _____

=====

CREDIT AND PAYMENT POLICY

The Credit Card Authorization section above must be completed and accompany all credit card orders. Please notify your company representative of the following:

- All orders must be paid in full and/or credit card authorization (above) be on file with your order(s) before services are rendered.
- There will be no invoicing. Purchase Orders are not a form of payment.
- Payment for orders mailed to Demers in advance can be made by company check, money order or credit card.
- Event site orders can be paid by cash or charged to a credit card.
- International exhibitors must prepay all services in U.S. Currency.
- Items ordered, delivered to booth, then cancelled, will not be refunded.
- Other refund requests will not be considered unless exhibitor makes request of Demers prior to the close of the event.
- Exhibitor is responsible for the cost of repair or replacement if equipment is lost, damaged or stolen while being rented.
- Payment must be received by **Monday, March 2, 2026** for discount pricing to apply.
- Orders received without payment will be assessed a late fee.

By submitting this credit card authorization, you knowingly authorize Demers to charge your credit card for any service rendered under the terms and conditions stated in this Exhibitor Kit. You also knowingly authorize your show-site representative to sign for charges on your behalf.

PAYMENT MUST BE INCLUDED WITH ALL ORDERS



STANDARD FURNISHINGS

Order Online and Save the 8% Administrative Fee

CARPETING				
QTY	Carpet Size	Advance	Floor	Subtotal
	9' x 10' Carpet	245.00	333.00	
	9' x 20' Carpet	492.00	588.00	
	9' x 30' Carpet	739.00	824.00	
	9' x 40' Carpet	987.00	1068.00	

Carpet Color: Black Gray Blue Red Emerald Green (Circle Choice)

SPECIAL CUT CARPETING				
Booth Size:	ft. x	ft.=	sq. ft. x 3.35=	

CARPET PADDING				
Booth Size:	ft. x	ft.=	sq. ft. x 2.83=	

SKIRTED TABLES				
Skirt Colors: Gray Blue Red Black White Green Burgundy (circle choice)				
QTY	Table Size	Advance	Floor	Subtotal

	2' x 4' x 30" high	145.00	184.00	
	2' x 6' x 30" high	190.00	225.00	
	2' x 8' x 30" high	224.00	264.00	
	2' x 4' x 40" high	190.00	225.00	
	2' x 6' x 40" high	230.00	265.00	
	2' x 8' x 40" high	271.00	306.00	

UNSKIRTED TABLES				
QTY	Table Size	Advance	Floor	Subtotal

	2' x 4' x 30" high	119.00	144.00	
	2' x 6' x 30" high	145.00	180.00	
	2' x 8' x 30" high	180.00	216.00	
	2' x 4' x 40" high	112.00	149.00	
	2' x 6' x 40" high	149.00	186.00	
	2' x 8' x 40" high	186.00	222.00	

CHAIRS				
QTY		Advance	Floor	Subtotal
	Upholstered arm chair	69.00	86.00	
	Black Bar Stool w/ foot rest	99.00	116.00	
	Tubular folding chair	33.00	43.00	
	Upholstered bar stool	162.00	210.00	
	Padded side chair	63.00	73.00	

SPECIAL DRAPERY/SKIRTING				
Drape Colors: Gray Blue Red Black White Green Burgundy (circle choice)				
QTY		Advance	Floor	Subtotal

	8' high drapery Per Linear Foot	12.36	19.00	
	3' high drapery Per Linear Foot	9.36	16.00	
	13'-long table skirting	77.00	94.00	

ACCESSORIES				
QTY		Advance	Floor	Subtotal

	Clothes Tree	77.00	107.00	
	Easel (Tripod Display)	58.00	63.00	
	Garment Rack	94.00	135.00	
	Panelboard	281.00	322.00	
	Pegboard	221.00	311.00	
	Stage (4' x 4' all heights up to 36")	216.00	277.00	
	Stage (4' x 4' w/ carpet & skirt)	281.00	342.00	
	Stanchion Post	63.00	83.00	
	Stanchion Belt	7.21	10.30	
	Waste Basket	35.00	42.00	

- ORDER SUMMARY -

Subtotal:	\$	
6.35% Sales Tax:	\$	
8.00% Admin Fee:	\$	
Grand Total:	\$	

Advance price deadline: **Monday, March 2, 2026**. All items are for rental for the duration of the show only. Items ordered, delivered to booth, then cancelled, will not be refunded. Other refund requests will not be considered unless Exhibitor makes request of Demers prior to the close of the show. Exhibitor is responsible for cost of repair or replacement if equipment is lost, damaged or stolen while being rented. Rental are based on availability. Order early to guarantee what you want is available.

Order online and save the 8% administrative fee.

Company Name:	Booth# (if known):
Address:	Phone:
City/State/Zip:	Date:
Authorized by:	Signature:
E-mail:	

DES-DEMERS EXPOSITION SERVICES, INC. - 151a Park Ave – East Hartford, CT 06108
860.882.0003 – Fax 860.579.3976 – Email info@demersexpo.com
www.demersexpo.com



**Demers
Events
& Expo
Services**

ELITE SERIES FURNITURE



SORRENTO WHITE



SORRENTO BLACK

SORRENTO COUCH



SOUTH BEACH BISTRO 42" TABLE



SOUTH BEACH BAR CHAIR



SANIBEL BISTRO 42" TABLE



SANIBEL BAR CHAIR
HIGH BACK ALSO AVAILABLE

SOUTH BEACH

SANIBEL



SORRENTO CHAIR WHITE



SORRENTO CHAIR BLACK

SORRENTO CHAIR

ITEM	QTY	X	PRICE	=	TOTAL
SORRENTO COUCH WHITE		X	\$ 592.00	=	
SORRENTO COUCH BLACK		X	\$ 597.00	=	
SOUTH BEACH BISTRO 42" TABLE		X	\$ 304.00	=	
SOUTH BEACH BAR CHAIR		X	\$ 170.00	=	
SANIBEL BISTRO TABLE		X	\$ 304.00	=	
SANIBEL BAR CHAIR - LOW BACK		X	\$ 170.00	=	
SANIBEL BAR CHAIR - HIGH BACK		X	\$ 170.00	=	
SORRENTO CHAIR WHITE		X	\$ 309.00	=	
SORRENTO CHAIR BLACK		X	\$ 309.00	=	
SUBTOTAL				\$	
6.35% SALES TAX				\$	
8.00% ADMIN FEE				\$	
GRAND TOTAL				\$	

Advance price deadline: Monday, March 2, 2026. Orders placed after deadline date will be access a 25% late charge. All items are for rental for the duration of the show only. Items ordered, delivered to booth, then cancelled, will not be refunded. Other refund requests will not be considered unless Exhibitor makes request of Demers prior to the close of the show. Exhibitor is responsible for cost of repair or replacement if equipment is lost, damaged or stolen while being rented. Rental are based on availability. Order early to guarantee what you want is available.

Order online and save the 8% administrative fee.

Company Name:	Booth# (if known):
Address:	Phone:
City/State/Zip:	Date:
Authorized by:	Signature:
E-mail:	

DES-DEMERS EXPOSITION SERVICES, INC. - 151a Park Ave – East Hartford, CT 06108
860.882.0003 – Fax 860.579.3976 – Email info@demersexpo.com
www.demersexpo.com



**Demers
Events
& Expo
Services**

AUDIO/VISUAL EQUIPMENT

2026 NE Hardscapes Expo, Mohegan Sun Earth Expo Center, March 18-19, 2026

Your order must be placed in advance. A/V orders will not be accepted at the show site. Equipment must be rented for the duration of the event. You are responsible for the cost of repair or replacement if equipment is lost, damaged, or stolen while you are renting it. If you require technician assistance an \$107.12 per hour labor charge will apply.

Monitor will come with standard HDMI connection. Please ensure your computer is compatible.

MONITOR RENTAL (per device/per show)

Description	QTY	Rental Rate (Duration of Show)	Total
32" LCD Flat Screen Monitor (tabletop)		\$433	
42" LCD Flat Screen Monitor (tabletop)		\$489	
50" LCD Flat Screen Monitor		\$819	
Monitor Stand (fits 50" monitor only)*		\$155	
*Only our 50" Monitor will fit the Monitor Stand; all monitors may be displayed on a tabletop. Please contact the Demers AV department with questions.			Sub-total
			6.35% Sales Tax
			8.00% Admin Fee
			Total



Order Online and Save the 8% Administrative Fee

Advance price deadline: Monday, March 2, 2026. Orders placed after deadline date will be access a 25% late charge. All items are for rental for the duration of the show only. Items ordered, delivered to booth, then cancelled, will not be refunded. Other refund requests will not be considered unless Exhibitor makes request of Demers prior to the close of the show. Exhibitor is responsible for cost of repair or replacement if equipment is lost, damaged or stolen while being rented. Rental are based on availability. Order early to guarantee what you want is available.

Order online and save the 8% administrative fee.

Company Name:	Booth# (if known):
Address:	Phone:
City/State/Zip:	Date:
Authorized by:	Signature:
E-mail:	

DES-DEMERS EXPOSITION SERVICES, INC. - 151a Park Ave – East Hartford, CT 06108
 860.882.0003 – Fax 860.579.3976 – Email info@demersexpo.com
www.demersexpo.com



**Demers
 Events
 & Expo
 Services**

CUSTOM BOOTH RENTAL

2026 NE Hardscapes Expo, Mohegan Sun Earth Expo Center, March 18-19, 2026



Added Side Rail Panels & Kiosk



Standard - No Side Rail Panels

Standard custom booth rental package includes:

- Three full white backwall panels (8-10 linear ft total)
- Two full white sidewall panels (3 linear ft each side)
- Brushed aluminum trim
- One 9'x10' booth carpet
- One 30" high draped table
- One padded arm chair
- One wastebasket
- One Company I.D. Sign
- Show site delivery, setup and dismantle

Optional add on items:

- 3' siderail panels
- 8" x 38" Plexi shelf
- One meter front reception kiosk

Quantities are limited and are available on a first-come first-serve basis. This special booth package can not be ordered on show site.

Other custom options available.
Please call for a quote.

***Customizable panels with Logos and/or Graphics:** Prices quoted upon request. Please call 860-882-0003.

Custom Graphic Specs:

Back Panel (3) - 38.25"x92.5" per panel, Side Panel (2) - 38.25"x92.5", Header (1) - 117.09"x14"

PLEASE INDICATE YOUR CHOICES FOR THE FOLLOWING ITEMS:

9'X10' Carpet Color:	<input type="checkbox"/> Red	<input type="checkbox"/> Blue	<input type="checkbox"/> Gray	<input type="checkbox"/> Burgundy
Table Length:	<input type="checkbox"/> 4'	<input type="checkbox"/> 6'	<input type="checkbox"/> 8'	
Table Skirt Color:	<input type="checkbox"/> Red	<input type="checkbox"/> Blue	<input type="checkbox"/> Gray	<input type="checkbox"/> Burgundy
	<input type="checkbox"/> White	<input type="checkbox"/> Green	<input type="checkbox"/> Black	
I.D. Sign Letter Color:	<input type="checkbox"/> Red	<input type="checkbox"/> Blue	<input type="checkbox"/> Black	
I.D. Sign Text (up to 20 characters):	_____			



ITEM	QTY	X	PRICE	=	TOTAL
CUSTOM BOOTH RENTAL		X	\$ 2228.00	=	
SET OF 3' SIDE RAIL PANELS		X	\$ 670.00	=	
8" x 38" PLEXI SHELF		X	\$ 129.00	=	
ONE METER RECEPTION KIOSK		X	\$ 778.00	=	
SUBTOTAL					\$
6.35% SALES TAX					\$
8.00% ADMIN FEE					\$
GRAND TOTAL					\$

PRINTED GRAPHICS ARE NOT INCLUDED, ADDITIONAL COSTS APPLY

Advance price deadline: Monday, March 2, 2026. Orders placed after deadline date will be access a 25% late charge. All items are for rental for the duration of the show only. Items ordered, delivered to booth, then cancelled, will not be refunded. Other refund requests will not be considered unless Exhibitor makes request of Demers prior to the close of the show. Exhibitor is responsible for cost of repair or replacement if equipment is lost, damaged or stolen while being rented. Rental are based on availability. Order early to guarantee what you want is available.

Order online and save the 8% administrative fee.

Company Name:	Booth# (if known):
Address:	Phone:
City/State/Zip:	Date:
Authorized by:	Signature:
E-mail:	

DES-DEMERS EXPOSITION SERVICES, INC. - 151a Park Ave – East Hartford, CT 06108
860.882.0003 – Fax 860.579.3976 – Email info@demersexpo.com
www.demersexpo.com



**Demers
Events
& Expo
Services**

DIGITAL GRAPHICS AND SIGNS

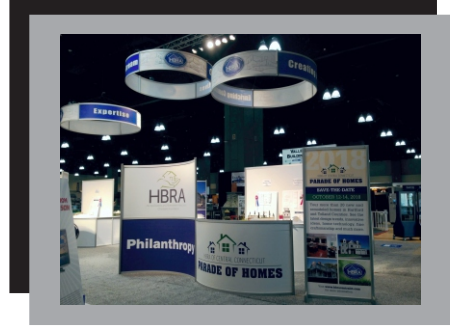
2026 NE Hardscapes Expo, Mohegan Sun Earth Expo Center, March 18-19, 2026

Your presentation is everything!

Impress your potential new customer and stand out from your competitors with high impact digital graphics in your booth. Let our team of graphic designers and sign professionals bring your booth to the next level with high impact digital graphics.

The next pages are graphics order forms. Use these forms as a guideline or consult with our graphics team to determine what will be best for your booth.

Contact us at 860.882.0003.



SIGN & GRAPHICS ORDER FORM

2026 NE Hardscapes Expo, Mohegan Sun Earth Expo Center, March 18-19, 2026

To order your graphics, complete this order form and attach your sign copy or electronic file. Please see artwork guidelines for electronic files on the following page. Note: All graphics are subject to a 100% cancellation charge.

DIGITAL GRAPHICS

Demers Expo can provide the finest state-of-the-art digital graphic reproduction available on the market today. Capabilities include full-color spectrum, photo-quality, high-resolution digital printing in any size for banners, easel signage, and more.

PRICING GUIDE

<input style="width: 100px; height: 20px;" type="text"/>	L	X	<input style="width: 100px; height: 20px;" type="text"/>	W =	<input style="width: 100px; height: 20px;" type="text"/>	Square Feet
Round length and width up to nearest foot						
<input style="width: 100px; height: 20px;" type="text"/>	Square Feet	X	\$10.82 per Sq. Ft. Discount Price or \$16.48 per Sq. Ft. Standard Price	=	<input style="width: 100px; height: 20px;" type="text"/>	Total

In order to receive discounted price, order must be received by **Monday, March 2, 2026**.
Minimum order per graphic 6 sq. ft.; Double sq. ft. for double-sided graphics; File conversion, retouching, cloning or color correcting may incur additional labor charges (Demers will advise of charges before work is performed).
Please call an Exhibitor Sales Specialist for price quotes on graphics over 80 sq. ft.

BACKING MATERIAL

Standard: <input type="checkbox"/> Foam Core <input type="checkbox"/> PVC Fluted <input type="checkbox"/> Vinyl Banner	Upgraded: (additional 15% charge) <input type="checkbox"/> Sintra <input type="checkbox"/> Gator Board <input type="checkbox"/> Plexi
--	---

If backing material is not selected, PVC Fluted will be used.

SIGN LAYOUT

The quick brown fox ran over the steep hill. <input type="checkbox"/> Vertical	The quick brown fox ran over the steep hill. <input type="checkbox"/> Horizontal	The quick brown fox ran over the steep hill. <input type="checkbox"/> Designer to decide
---	---	---

SPECIAL INSTRUCTIONS

Please indicated the file name that will be e-mailed or uploaded to our FTP (see next page)

<input style="width: 100px; height: 20px;" type="text"/>	Total X	<input style="width: 100px; height: 20px;" type="text"/>	6.35% Sales Tax	+	<input style="width: 100px; height: 20px;" type="text"/>	8.00% Admin Fee	=	<input style="width: 100px; height: 20px;" type="text"/>	Grand Total
--	---------	--	-----------------	---	--	-----------------	---	--	-------------

If you will be ordering more than one sign, please use one order form per graphic/sign.

Order Online and Save the 8% Administrative Fee

Company Name:	Booth# (if known):
Address:	Phone:
City/State/Zip:	Date:
Authorized by:	Signature:
E-mail:	



ARTWORK & FILE GUIDELINES

DES-Demers Expo will provide you with the best possible quality graphics for your event or exhibit. You can assist us in that effort by providing digital art files using the guidelines listed below. If you are sending us completed, print-ready files, please pass the following information on to your graphics designer. Two overall considerations for submitting acceptable artwork involves proper resolution or size of the file to avoid poor quality images, and proper color matching information and proofs to ensure accurate color reproduction.

PREFERRED SOFTWARE AND FILE FORMATS

We are capable of working with both PC and MAC based software, and can accept art created with the following software programs:

- ADOBE—Illustrator, InDesign, and Photoshop
- COREL DRAW

The Following Files can be submitted for graphic reproduction:

- EPS and AI
- TIF
- PDF
- JPG

Vector formats are best to use. When using vector based formats include all fonts, or convert fonts to outlines or paths

File types that cannot use to reproduce high quality graphics include:

- GIF files
- Microsoft Office software files such as Word (.doc), or PowerPoint (.ppt) file types
- Self-extracting files, such as EXE or SEA files

HOW TO SEND ARTWORK

- Artwork files that are of acceptable resolution as listed above will typically be too large to send via email. Files may be shared via online file sharing with program of your choice, saved and sent via overnight delivery on either a CD-ROM or a DVD, along with the hard-printed proof copy. (Floppy disks and zip drives are not a good option for sending large graphics files.)
- Files may also be uploaded to DES-Box Files. Please contact Demers at 860-882-0003 to obtain access.
- If your artwork files are below 6 megabytes they can be e-mailed to info@demersexpo.com.



MATERIAL HANDLING ORDER FORM

2026 NE Hardscapes Expo, Mohegan Sun Earth Expo Center, March 18-19, 2026

Materials can be shipped in advance to the Demers Warehouse or directly to the Venue. Exhibitor is responsible for making prepaid inbound and outbound shipping arrangements. Collect shipments or shipments billed to Demers will not be accepted. All shipments must be consigned to Demers and all material handling services must be prepaid. Demers Material Handling Services include receiving shipments, providing delivery to booth, storage of empty packing materials, and return of outbound shipments to the loading dock.

ADVANCE SHIPPING ADDRESS
Please use enclosed labels on all pieces

TO: Name of Exhibitor & Booth Number
FOR: NE Hardscapes Expo
c/o Demers Exposition Services, Inc.
151A Park Ave
East Hartford, CT 06108

Demers Warehouse will receive shipments and provide up to 30 days storage prior to the event. Loose materials will not be received at Demers Warehouse. Shipments may be received weekdays (excluding holidays) between 8:30am – 3:30pm.
Deadline to receive advance shipments without late fee: Monday, March 2, 2026
Rate: \$102.00 per CWT (100 lbs.) per shipment; 2 CWT minimum applies (weights are rounded to the next 100lbs).

Double Stacked Freight: All trucks and trailers must be floor loaded. Trucks & trailers must be loaded in a manner that a single forklift can remove freight without the assistance of j-bars or similar equipment to remove crates from trucks or trailers. Trucks or trailers that are loaded as mentioned will receive a 25% surcharge on drayage costs.

Special Handling: Any material not crated or properly packaged will be subject to a handling fee of 75% of the total drayage charges.

Overtime: See Rate sheet pg 12.

Late Shipments: Items received at the Advance Warehouse after the Deadline Date will be charged a late fee of \$25.00 per cwt (\$100.00 minimum applies), plus additional fees if special transportation is required.

Non-Payment: Shipments received without a completed Material Handling form and full payment will be assessed a late payment fee of \$25.00 per cwt, (\$100.00 minimum applies).

Insurance Liability: By shipping to above address exhibitor agrees to terms and conditions of the attached LIABILITY AND INSURANCE BULLETIN on page 15.

DIRECT SHIPPING ADDRESS – TO EVENT SITE
Please use enclosed labels on all pieces

TO: Name of Exhibitor & Booth Number
FOR: NE Hardscapes Expo
c/o Demers Exposition Services, Inc.
Earth Expo Center
Loading/Receiving Dock 1
1 Mohegan Sun Blvd
Uncasville, CT 06382

Demers will receive shipments at the event site on **March 16-17, 2026** only. Arrival at any time other than **March 16-17, 2026** may be refused and redirected to the Advance Warehouse. **Direct shipments will only be received on March 16-17, 2026.**
Rate: \$99.00: per CWT (100 lbs.) per shipment; 2 CWT minimum applies (weights are rounded to the next 100lbs).

Double Stacked Freight: All trucks and trailers must be floor loaded. Trucks & trailers must be loaded in a manner that a single forklift can remove freight without the assistance of j-bars or similar equipment to remove crates from trucks or trailers. Trucks or trailers that are loaded as mentioned will receive a 25% surcharge on drayage costs.

Special Handling: Any material not crated or properly packaged will be subject to a handling fee of 75% of the total drayage charges.

Overtime: See Rate sheet pg 12.

Non-Payment: Shipments received without a completed material handling form and full payment on file will be charged a late payment fee of \$25.00 per cwt (\$100.00 minimum).

Direct Shipments: Direct shipments will only be received at the venue on **Mar 16-17, 2026**. Shipments received at the venue, or addressed to 'hotel guest' other than on **Mar 16-17, 2026** will be assessed a redirect fee of 50% of the total drayage charges.

Insurance Liability: By shipping to above address exhibitor agrees to terms and conditions of the attached LIABILITY AND INSURANCE BULLETIN on page 15.

Outbound Shipments:

- Exhibitors who have freight going outbound after the event must complete a bill of lading at the Demers Service Desk PRIOR to show close.
- All shipping costs must be paid for by the exhibitor with either pre-paid shipping labels or "collect" charge terms.
- Exhibitors can make arrangements with the designated show carrier, ABF at the Demers Service Desk to take their shipment(s) for no additional material handling fee if drayage was paid on the inbound.
- Exhibitors may also arrange to use their own carrier. LTL Carriers must check into the venue by **5pm on Thursday, March 19, 2026**. If the shipment(s) is not picked up from the venue, the shipment(s) will be forced out ABF Freight at the exhibitor's expense.
- All Fedex Express/Ground or UPS ground Shipments will be returned to the warehouse for an additional \$1.35 per pound charge for outbound handling, a minimum outbound charge of \$95.00 with pick up by Exhibitor's carrier beginning **Tuesday, March 24, 2026** (warehouse hours are 8:30am - 3:30pm Monday-Friday excluding Holidays).
- Any freight left on show floor without a DES Bill of Lading will be assessed a minimum 1 hour labor charge, actual charge to be determined.
- Empties may take up to two hours to return at the close of the show.

PLEASE COMPLETE THE FOLLOWING:

	CARRIER	# PIECES	SHIPMENT WEIGHT <small>ROUND UP TO NEAREST 100 lbs</small>	CWT <small>Minimum Charge 2 CWT</small>	RATE per CWT	SUB TOTAL CHARGES	APPLICABLE OVER TIME CHARGES <small>ADD 25% OT per Occurrence</small>	ESTIMATED CHARGES
SHIPMENT 1			lbs. ÷ 100 =		x			
SHIPMENT 2			lbs. ÷ 100 =		x			
SHIPMENT 3			lbs. ÷ 100 =		x			
SHIPMENT 4			lbs. ÷ 100 =		x			
LATE SHIPMENT(s) to DES Warehouse						\$25.00 per cwt	\$100.00 Minimum Charge	\$
							6.35% Service Fee	\$
Order Online and Save the 8% Administrative Fee							8.00% Admin Fee	\$
							TOTAL ESTIMATED CHARGES	\$

Company Name:	Booth# (if known):
Address:	Phone:
City/State/Zip:	Date:
Authorized by:	Signature:
E-mail:	

DES-DEMERS EXPOSITION SERVICES, INC. - 151a Park Ave – East Hartford, CT 06108
860.882.0003 – Fax 860.579.3976 – Email info@demersexpo.com
www.demersexpo.com



**Demers
Events
& Expo
Services**

MATERIAL HANDLING RATE SCHEDULE

2026 NE Hardscapes Expo, Mohegan Sun Earth Expo Center, March 18-19, 2026

Rate Classifications

- **Crated** - Material that arrives as a single shipment on a dedicated truck that is skidded and/or crated or in any type of shipping container that can be unloaded at the dock with no additional handling required.
- **Special Handling** - material delivered in such a manner that it requires additional handling, such as (but not limited to) shipments that are loaded by cubic space, ground loading/unloading, stacked or constricted space loading/ designated piece loading/unloading, alternate delivery location, loads mixed with pad wrapped material, carpet/pad, multiple shipments, pad wrapped shipments, uncrated shipments, no documentation (including weight tickets), and inaccurate or missing weights which require shipment to be re-weighed on the dock. Shipments loaded in this manner require additional time, equipment and/or labor. Courier type companies such as Fed Ex, UPS or DHL, airfreight and local cartage companies, POVs and company trucks are included in this category due to their delivery procedures.
- **Uncrated** - Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.
- **Small Packages** - A shipment of any number of pieces with a combined weight not to exceed 25lbs that is received on the same day, from the same shipped and delivered by the same carrier.
- **Double Stacked Freight** - All trucks and trailers must be floor loaded. Trucks & trailers must be loaded in a manner that a single forklift can remove freight without the assistance of j-bars or similar equipment to remove crates from trucks or trailers. Trucks or trailers that are loaded as mentioned will receive a 25% surcharge on drayage costs.

Additional Fees May Apply

- Off-Target: Direct shipments that do not arrive on the date or time assigned.
- Late to Warehouse Fee: **Shipments arriving after Monday, March 2, 2026.**
- Early Shipment to the Warehouse: Any shipment arriving prior to Wednesday, February 18, 2026
- Refer to previous page regarding availability of warehouse for outbound shipments.
- Non-LTL Shipments Returned to Warehouse: Shipments returned to the warehouse at the close of the show will be charged an additional fee of \$1.35 per lb or \$95 minimum for outbound handling.
- Any freight left on the show floor without a DES Bill of Lading will be assessed a minimum 1-hour labor charge and it will be shipped out with the house carrier at the exhibitor's expense to the last known address from the inbound bill of lading.

Overtime

- Overtime is Monday through Friday prior to 8:00am and after 4:30pm; all day Saturday and Sunday.
- Overtime will be applied to all freight received at or moved from the warehouse and/or show site during above listed times at a rate of 25% per occurrence.
- The show schedule is set by show management and the venue. Your shipment is moved into or out of showsite on overtime due to scheduling beyond Demers control.



SHIPPING LABELS ADVANCE

Copy and use this label for Advanced Shipment to Warehouse.
Please have shipment(s) arrive by
March 2, 2026 to avoid the late fee.

2026 NE Hardscapes Expo, Mohegan Sun Earth Expo Center, March 18-19, 2026

RUSH!

**DES
FREIGHT**

TO:

EXHIBITING COMPANY Please write exhibiting company's name in this box

NE Hardscapes Expo

BOOTH NUMBER(s) Please write Booth # in this box if you know it at time of shipment

**c/o Demers Exposition Services, Inc.
151A Park Ave
East Hartford, CT 06108**

Carrier _____

Number _____ of _____ pieces



NE Hardscapes Expo



Mohegan Sun Earth Expo



SHIPPING LABELS DIRECT

2026 NE Hardscapes Expo, Mohegan Sun Earth Expo Center, March 18-19, 2026

Copy and use this label for Direct Shipment to SHOWSITE on **March 16 or 17, 2026.**

R U S H !

DES FREIGHT

TO:

EXHIBITING COMPANY Please write exhibiting company's name in this box


NE Hardscapes Expo


BOOTH NUMBER(s) Please write Booth # in this box if you know it at time of shipment

**c/o Demers Exposition Services, Inc.
Earth Expo Center
Loading/Receiving Dock 1
1 Mohegan Sun Blvd
Uncasville, CT 06382**

Carrier _____

Number _____ of _____ pieces


NE Hardscapes Expo


Mohegan Sun Earth Expo



LIABILITY AND INSURANCE BULLETIN

DEMERS EXPOSITION SERVICES, INC. shall not be responsible for damage to uncrated materials, improperly packed materials, or concealed damage.

DEMERS EXPOSITION SERVICES, INC. shall not be responsible for loss, theft or disappearance of exhibitor's material after same have been delivered to exhibitor's booth.

DEMERS EXPOSITION SERVICES, INC. shall not be responsible for loss, theft or disappearance of materials before they are picked up from exhibitor's booth for reloading after the event. Bills of lading covering outgoing shipments which are furnished to DEMERS EXPOSITION SERVICES, INC. by exhibitors will be checked at the time of our actual pick-up from exhibitor's booth and corrections made where discrepancies occur.

DEMERS EXPOSITION SERVICES, INC. shall not be responsible for loss, damage or delay due to fire, acts of God, strikes, lockouts or work stoppages of any kind, or to any causes beyond its control.

DEMERS EXPOSITION SERVICES, INC.'s liability shall be limited to physical loss or damage to the specific article which is lost or damaged, and in any event, DEMERS EXPOSITION SERVICES, INC.'s liability shall be limited to \$0.30 per pound.

DEMERS EXPOSITION SERVICES, INC. shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs which may result from any loss or damage to an exhibitor's materials which may make it impossible to exhibit same.

The consignment or delivery of a shipment to DEMERS EXPOSITION SERVICES, INC. by an exhibitor, or by any other shipper on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipment) of the terms and conditions set forth in this bulletin.

EXHIBITORS REQUIRING ADDITIONAL INSURANCE COVERAGE SHOULD ARRANGE TO PLACE SAME THROUGH THEIR AGENT OR BROKER.



USE OF THE LOADING DOCK

Use of the loading dock to load / unload exhibit materials is available to exhibitors during scheduled move-in / move-out hours. **ALL exhibitors MUST FOLLOW** the procedures specified on this page in order to access and use the loading dock.

MOVE IN HOURS:

Monday, March 16, 2026 from 8:00am - 4:30pm

Tuesday, March 17, 2026 from 8:00am - 4:30pm

MOVE OUT HOURS:

Thursday, March 19, 2026 from 2:00pm - 6:00pm (carriers must check in by 5pm)

*Trucks - Dock access from 4:00pm - 6:00pm

- EXHIBITORS MUST FIRST go to the Bear Marshaling Yard before accessing the loading dock. At the Bear Marshaling Yard you will receive a Dock Pass that must be presented to access the dock.
- Loading dock access is allowed **ONLY DURING** scheduled load-in and load-out hours, and **ONLY AFTER FIRST REPORTING** to the Bear Marshaling Yard and obtaining a Dock Pass. If loading out, you must first breakdown your booth before obtaining a Dock Pass.
- Vehicles arriving at the loading dock without a Dock Pass will be turned away and redirected to the Bear Marshaling Yard.
- When arriving to the loading dock, you will be directed to either the self-unloading area or to the Demers unloading area. The self-unloading area is for mini-van/van style vehicles or smaller that the exhibitor can completely unload without the use of mechanized equipment. All other vehicles like straight trucks and trailers **MUST** be unloaded at the Demers assisted area (Drayage fee, with a minimum of 2 cwt applies to this service).
- At the self-unloading area, **YOU WILL HAVE 15 MINUTES TO UNLOAD / LOAD YOUR VEHICLE** without incurring a fee. Vehicles **MUST REMAIN RUNNING WITH LIGHTS ON** during this time.
- If you require more than 15 minutes to unload or load your vehicle, you **MUST HIRE DEMERS LABOR/DRAYAGE STAFF** to assist you in loading/unloading your vehicle and in moving your items to/from your booth. Fees will apply and must be paid at the time of service.
- Use of the loading dock is for **LOADING AND UNLOADING ONLY**. Once your vehicle is unloaded and exhibit items brought to your booth, your vehicle **MUST BE MOVED** to an alternate parking location. Your vehicle may not remain parked on the loading dock while you set-up your booth.



BEAR LOT DIRECTIONS

Please use these directions to access the Bear Lot. The Bear Lot will be used as a staging (marshaling) lot for all vehicles requiring access to the loading dock.

You must first check-in at the Bear Lot before proceeding to the loading dock.

From 395:

Take Exit 9 onto 2A East. Then take Exit 6 from 2A East (this turns into Mohegan Sun Boulevard). Turn Right at the first traffic light. Then take next right into Bear Lot. (you will likely see several large trucks staged in this lot).

From 2A West:

Take Exit 2. Once off the exit ramp you will come to a Traffic Light (this is Mohegan Sun Boulevard). At this Light continue straight, crossing Mohegan Sun Boulevard. The Bear Lot entrance will be on your right. (you will likely see several large trucks staged in this lot).



Type the following code into GOOGLE MAPS for direction to Bear Lot:
FWMC+J3 Uncasville, Montville, CT



FACILITY LABOR REGULATIONS

**FACILITY WORK RULES ARE IN EFFECT AT THE EARTH EXPO
PLEASE READ THE FOLLOWING SUMMARY OF WHEN LABOR RULES APPLY
THESE RULES MAY IMPACT YOU AS A VENDOR:**

(1) If You Require Mechanized Equipment To Move Your Items:
(pallet or rider jack, forklift, moffett lift, bobcat)
You are required to use Union Labor to operate this equipment.

(2) If You Require Assistance To Set Your Booth:
You may have your full time employees perform the work to set your booth.
The employees used **MUST BE FULL TIME EMPLOYEES** of the Exhibiting Company.
Employment ID to verify full time employment must be produced if requested.
Assistance needed in addition to your full time employees must be ordered through
Demers Exposition Services.

Notice to Exhibitors Regarding use of Exhibitor Appointed Contractors:
Exhibitor Appointed Contractors (EAC) may supervise the work performed, but
employees of the EAC may not perform the actual work to set the booth.

**** THE EXPO CENTER DOES NOT PROVIDE CARTS FOR VENDOR USE ****
See the Demers Exhibitor Services Desk with any questions.

ADVANCED SHIPMENTS OF FREIGHT

Vendor items may be shipped in advance of the event to the Demers Expo Warehouse, or directly to the Convention Center via a third party carrier (i.e. UPS, FedEx and all other contract or freight carriers).
All direct deliveries to the Expo Center will be received only on event setup days, so please plan accordingly. Items shipped in advance will be delivered to the Vendor by Demers Expo Services.
Applicable material handling / drayage fees will apply.

FLAMEPROOFING / FIRE REGULATIONS

All booth items and decorative materials, including tents & table coverings, must be non-flammable and flame-resistant in accordance with applicable fire code standards and regulations as set forth by the office of the Mohegan Sun Fire Marshal. Specifically, all such items must meet or exceed NFPA 701 standards.
All tents must have a non-flammable tag affixed to it or the Fire Marshall will have it removed.

INSURANCE

You are advised to consult your insurance broker to determine the appropriate level of insurance coverage required for your display items and materials from the time they leave your premises until their return thereto. Demers Exposition Services, Inc., the Event Venue, and their respective officers, employees, agents, associates, successors and assigns, are not responsible for loss or damage sustained to exhibitor items or materials, whether sustained by fire, water, theft, accident or other cause, foreseeable or unforeseeable.



FACILITY LABOR REGULATIONS CON'T

THE FOLLOWING ARE NOT PERMITTED:

Gambling, as is defined as risking something of value for gain contingent on chance.

Any products containing THC.

Alcohol served for sale or tasting, unless purchased and served by Mohegan Sun Banquet Bartenders

Perishable food served for immediate consumption to the consumer (such as meals, tacos, sandwiches, etc)

Cooking on site in or outside the building, unless approved by the Mohegan Sun Health and Fire Department.

Fireworks including haze.

Animals (other than licensed service animals).

RULES & REGULATIONS

Food sales or tastings are prohibited unless the food show application has been received and approved by the Mohegan Tribe Health Department (MTHD) no later than 10 business days prior to the event and communication between the vendor and MTHD and may include a request for additional information.

Medically based therapy treatments (barbering, body piercing, cosmetology, hairdressing, esthetician, eyelashes, massage therapy, nails, tanning, tattooing, etc) are prohibited unless an application for temporary health and beauty license has been received and approved by the Mohegan Tribal Health Department (MTHD) no later than 10 business days prior to the event and communication between the vendor and the MTHD and may include a request for additional information.

Vehicles must have 1/4 tank of gas or less and be inspected prior to entry into the building.

Open flame & other combustibles need to be pre-approved by the Mohegan Tribal Fire Department.



LABOR ORDER FORM

ORDER ONLINE AND SAVE THE 8% ADMINISTRATIVE FEE!

Display Labor

These craftsmen crate, uncrate materials, set-up and dismantle exhibits

STRAIGHT TIME 8:00am to 4:30pm, Monday - Friday
 OVERTIME 8:00am to 4:30pm, Saturday & Sunday
 4:31pm to 11:59pm, Monday - Sunday
 DOUBLE TIME 12:00am - 7:59am, Monday - Sunday & all Holidays

***Two Hour Minimum per Laborer**

Rates: per person/per hour

ADVANCE PRICE	SHOWSITE PRICE
\$107.12	\$152.44
\$160.68	\$228.66
\$214.24	\$304.88

Advance Pricing Deadline: Monday, March 2, 2026

Start time guaranteed only when labor is requested for the start of a working day (8:00am). Labor must be cancelled 72 hours in advance of start time to avoid estimated labor charges.

INSTALLATION LABOR

Demers Exposition Supervised Labor - Installation of your exhibit will be completed at our discretion prior to show opening. The charge for this service is 30% of the total installation labor bill, or a minimum of \$60.00

Emergency Contact:	Phone:
Display Contact:	Phone:

Exhibitor Supervised Labor - Supervisor must check-in at the Demers Service Desk to pick-up labor.

Supervisor Contact:	Phone:
---------------------	--------

Date	Start Time	No. of Laborers	X	Approx. Hrs Per Laborer	=	Total Hours	@	Hourly Rate	=	Estimated Total Cost
			X		=		@		=	
			X		=		@		=	

DEMERS Supervision 30% or \$60.00 Minimum

8.00% Admin Fee

Total

If you elect Demers Supervised Labor to assemble your display, the display must have complete explicit instructions. Any booth without complete explicit instructions will either incur additional labor costs for specialty labor or not be installed.

DISMANTLE LABOR

Demers Exposition Supervised Labor - Dismantle of your exhibit will be completed at our discretion at the close of the show. The charge for this service is 30% of the total installation labor bill, or a minimum of \$60.00

Emergency Contact:	Phone:
Display Contact:	Phone:

Exhibitor Supervised Labor - Supervisor must check-in at the Demers Service Desk to pick-up labor.

Supervisor Contact:	Phone:
---------------------	--------

Date	Start Time	No. of Laborers	X	Approx. Hrs Per Laborer	=	Total Hours	@	Hourly Rate	=	Estimated Total Cost
			X		=		@		=	
			X		=		@		=	

DEMERS Supervision 30% or \$60.00 Minimum

8.00% Admin Fee

Company Name:	Booth# (if known):
Address:	Phone:
City/State/Zip:	Date:
Authorized by:	Signature:
E-mail:	

DES-DEMERS EXPOSITION SERVICES, INC. - 151a Park Ave – East Hartford, CT 06108
 860.882.0003 – Fax 860.579.3976 – Email info@demersexpo.com
 www.demersexpo.com



Demers
Events
& Expo
Services

2026 NE Hardscapes Expo, Mohegan Sun Earth Expo Center, March 18-19, 2026

FORKLIFT ORDER FORM

ORDER ONLINE AND SAVE THE 8% ADMINISTRATIVE FEE!

This form can be used to unload exhibitor's show materials. The following conditions apply. Show material must be transported on exhibitor's company vehicle. Rented trucks are permissible but they must be driven by a bonafide company employee. Show materials must be palletized and able to move with a single pick (if above conditions are not met, material handling rates will apply). Minimum of 30 minutes is required. After the first 30 minutes, additional time will be rounded up by 30 minute increments. Show materials must be floor loaded not double stacked and maximum weight not to exceed 5000lbs. Exhibitor must sign driver in and out at the exhibitor services desk to verify time.

Advance Pricing Deadline: Monday, March 2, 2026, a late fee of 25% will apply to all labor placed after Monday, March 2, 2026.

Start time guaranteed only when labor is requested for the start of a working day (8:00am).
Labor must be cancelled 72 hours in advance of start time to avoid estimated labor charges.

INSTALLATION FORKLIFT

Date	Start Time	Finish Time	Total Hours	@	30 Minute Rate	=	Estimated Total Cost	
				@	\$98.00	=		
				@	\$98.00	=		
				@	\$98.00	=		
				@	\$98.00	=		
8% Admin Fee								
6.35% Service Fee								
Total								

DISMANTLE FORKLIFT

Date	Start Time	Finish Time	Total Hours	@	Hourly Rate	=	Estimated Total Cost	
				@	\$98.00	=		
				@	\$98.00	=		
				@	\$98.00	=		
				@	\$98.00	=		
8% Admin Fee								
6.35% Service Fee								
Total								

Company Name:	Booth# (if known):
Address:	Phone:
City/State/Zip:	Date:
Authorized by:	Signature:
E-mail:	

DES-DEMERS EXPOSITION SERVICES, INC. - 151a Park Ave – East Hartford, CT 06108
860.882.0003 – Fax 860.579.3976 – Email info@demersexpo.com
www.demersexpo.com



Demers
Events
& Expo
Services

CLEANING ORDER FORM

Vacuuming of booth carpet per booth space @ \$93.00 per day; service includes general booth vacuuming prior to the opening of the show on each day requested.

VACUUMING						
Description	Date Requested	No. of Booths	X	Rate per Day	=	Estimated Total Cost
Vacuuming			X	\$93.00	=	
Vacuuming			X	\$93.00	=	
Vacuuming			X	\$93.00	=	
Vacuuming			X	\$93.00	=	
<i>Order Online and save the 8% Administrative Fee!</i> 8% Admin Fee						
Total						

BULK SPACE VACUUMING (AREA OVER 600 SQ FT)										
Description	Date Requested	Booth Dimensions			=	TTL SQ FT	X	\$0.42	=	Estimated Total Cost
		L	X	W						
Vacuuming			X		=		X	\$0.42	=	
Vacuuming			X		=		X	\$0.42	=	
Vacuuming			X		=		X	\$0.42	=	
Vacuuming			X		=		X	\$0.42	=	
<i>Order Online and save the 8% Administrative Fee!</i> 8% Admin Fee										
Total										

Porter service per booth space @ \$93.00 per day; service includes emptying of trash cans replacement of trash can liners and disposal of trash in your booth space.

PORTER SERVICE						
Description	Date Requested	No. of Booths	X	Rate per Day	=	Estimated Total Cost
Porter Service			X	\$93.00	=	
Porter Service			X	\$93.00	=	
Porter Service			X	\$93.00	=	
Porter Service			X	\$93.00	=	
<i>Order Online and save the 8% Administrative Fee!</i> 8% Admin Fee						
Total						

BULK SPACE PORTER SERVICE (AREA OVER 600 SQ FT)										
Description	Date Requested	Booth Dimensions			=	TTL SQ FT	X	\$0.42	=	Estimated Total Cost
		L	X	W						
Porter Service			X		=		X	\$0.42	=	
Porter Service			X		=		X	\$0.42	=	
Porter Service			X		=		X	\$0.42	=	
Porter Service			X		=		X	\$0.42	=	
<i>Order Online and save the 8% Administrative Fee!</i> 8% Admin Fee										
Total										

Company Name:	Booth# (if known):
Address:	Phone:
City/State/Zip:	Date:
Authorized by:	Signature:
E-mail:	



ELECTRICAL ORDER FORM
MAIL OR FAX TO



Demers Exposition Services
151A Park Ave., East Hartford, CT. 06108
Ph: (860) 882-0003 Fax (860) 579-3976
info@demersexpo.com

Questions? Visit www.demersexpo.com

COMPANY:		BTH #	
EVENT:	NE Hardscapes Expo		
FACILITY:	Earth Expo Center		
DATES:	March 18-19, 2026		Event ID#

ELECTRICAL OUTLETS Approximately 120V/208V A.C. 60hz Cycle

Prices are per event, maximum three days. For longer exhibits, add \$83 per additional day per item ordered.

120 VOLT All 120 Volt Connections are supplied with NEMA 5-15R, 5-20R

	QUANTITY Per Show	QUANTITY (For 24hrs Service)	ADVANCED PAYMENT PRICE	STANDARD PAYMENT PRICE	TOTAL COST
1000 - 1500 WATTS (15 AMPS)	_____	_____	\$225.60	\$289.40	_____
1500 - 2000 WATTS (20 AMPS)	_____	_____	\$269.60	\$347.70	_____

208 VOLT SINGLE PHASE

All 208 Volt Single Phase Connections are supplied with NEMA 10-30R, 6-50R, 10-50R, 14-50R, L6-20, L6-30
One Dedicated Line for Heavy Duty Service ONLY - Multiple Connections Not Allowed)

15 AMPS	_____	_____	\$225.60	\$289.40	_____
20 AMPS	_____	_____	\$269.60	\$347.70	_____
30 AMPS	_____	_____	\$671.00	\$783.00	_____
50 AMPS	_____	_____	\$737.00	\$868.00	_____
60 AMPS	_____	_____	\$938.00	\$1129.00	_____
100 AMPS	_____	_____	CALL	CALL	_____
200 AMPS	_____	_____	CALL	CALL	_____

208 VOLT THREE PHASE

All 208 Volt Three Phase Connections are supplied with Pin & Sleeve to 5 Wire RBBWG Cam-lok Connectors

60 AMPS	_____	_____	\$2350.00	\$2750.00	_____
100 AMPS	_____	_____	CALL	CALL	_____
200 AMPS	_____	_____	CALL	CALL	_____
400 AMPS	_____	_____	CALL	CALL	_____

RENTALS (Electricity not included)

20' EXTENSION CORD	_____	\$64.00	_____
QUAD BOX / MULTI OUTLET STRIP	_____	\$74.00	_____

LABOR

ST (Mon - Fri 8:00 - 4:30 pm, excluding Holidays)	_____	\$106.78	_____
OT (Mon - Fri 4:30 pm - 8:00 am, Sat, Sun & Holiday)	_____	\$175.17	_____

Additional Show Days _____ \$83.00

Subtotal Labor & Subtotal Goods _____

Sales Tax (All items are taxable) No labor will be Taxed _____ 6.35%

An administrative fee applies unless the order is placed through the online storefront _____ 8.00%

PLACE YOUR TOTAL PAYMENT HERE	_____
All foreign checks must be drawn on U.S. Banks Only. Demers reserves the right to correct orders figured incorrectly.	

FOR ADVANCE PAYMENT PRICE (posted on online portal) to apply we must receive your order, payment and floor plan showing main power location and distribution points, **10 Business days prior to your show event.**

Avoid Duplication !!
If you fax this form with credit card info, do not mail the original form or send another form of payment.

ONLINE ORDERING
This show may be available online. Visit www.demersexpo.com. Click on Exhibitor Login. **Login access must be requested prior to portal login is possible by emailing info@demersexpo.com**

ISLAND BOOTHS
There is a minimum labor charge of (1) hour to deliver power to all Island booths. All additional distribution is done by Demers electricians on a time & material basis.

208V & HIGHER VOLTAGES
There is a minimum labor charge of (1) hour for installation & 1/2 hour for removal of all high voltage services. Material charges may apply. If you require services not listed on this form please call for a quote.

DEDICATED OUTLETS
Dedicated outlets require a 20 amp outlet.

24 HOUR SERVICES
Electricity will be turned on within 30 minutes of show opening and off within 30 minutes of show closing, show days only. If you require power at any other time order 24 hour power at double the outlet rate.

SEE REVERSE SIDE FOR ADDITIONAL TERMS AND CONDITIONS

FOR OFFICE USE ONLY	
DATE RECEIVED	_____
PAYMENT METHOD	_____
AMOUNT RECEIVED	_____
RECEIPTED BY:	_____

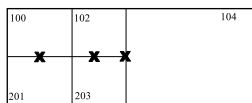
COMPANY NAME:				PHONE:				FAX:			
ADDRESS:				CITY:				ST:		ZIP:	
SIGNATURE:				PRINT NAME:				Country:			
EMAIL ADDRESS:								EXPIRATION DATE:			
PAID BY: CHECK				AMX		VISA		MC		CVV:	
CARD HOLDER SIGN:						PRINT NAME:					
CREDIT CARD BILLING ADDRESS (If different from address above)											
ADDRESS:				CITY:				ST:		ZIP:	

TERMS & CONDITIONS

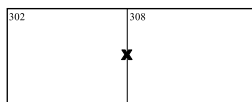
1. Order with payment & floor plan (for island booths or any booth requiring distribution of electrical services) must be received no later than 10 days prior to event set up for advance payment rates to apply. Orders faxed or mailed without payment and required floor plan will not be guaranteed advance rates. Orders received after the deadline date will be charged at the regular rate. A purchase order or photocopy of a check are not considered valid forms of payment for securing advanced rate.
2. In the event order totals are calculated incorrectly, Demers Exposition Services reserves the right to make the necessary corrections and charge the corrected amount. Exhibitors will be notified by email or fax of any such corrections.
3. Outlet rates listed include bringing the services to one location at the rear of in-line and peninsula booths.
4. Outlet rates listed **do not** include the connection of any equipment, special wiring, or distribution of the outlets to other location's within the booth space. Distribution to all other locations *regardless of booth type* require labor and is performed on a time and material basis. Exhibitors are invited to contact the local Demers Exposition Services office to discuss any additional costs that may be incurred.
5. A separate outlet must be ordered for each location where an electrical service is required. 15 amps or 1500 watts is the minimum amount of power that can be ordered for any one location. Power must be ordered according to peak amperage ratings.
6. Island booths - If a floor plan showing main power location is not submitted to Demers Exposition Services prior to our first move-in date, Demers Exposition Services will deliver the power to the most convenient location.
7. Labor rates are based on current wage scales and are subject to change in the event of a wage increase after rates have been published. A minimum charge of (1) hours labor will apply for all installation work. The removal of this work will be charged a minimum of 1 hour.
8. Demers Exposition Services employees are authorized to cut floor coverings when essential for installation of services unless otherwise directed.
9. Demers Exposition Services is the exclusive provider of all material and equipment used in the distribution of temporary electrical services throughout the exhibit hall including the exhibitors booth space. This material is provided on a rental basis ONLY and remains the property of Demers Exposition Services. It shall be removed only by Demers Exposition Services employees.
10. Any extension cords or power strips ordered on the front of this form should be picked up at the service desk. Credit will not be issued for unused items.
11. Standard wall and other permanent building utility outlets or sockets are not part of a booth space and may not be used by exhibitors unless electrical services have been ordered through Demers Exposition Services.
12. All equipment regardless of source of power, must comply with federal, state and local codes. Demers Exposition Services reserves the right to inspect all electrical devices and connections to ensure compliance with all codes, for which labor charges can be incurred. Demers Exposition Services is required to refuse connections where the Exhibitor wiring or equipment is not in accordance with electrical codes.
13. All electrical equipment must be properly tagged and wired with complete information as to the type of current, voltage, phase, cycle, horsepower, etc., required for operation.
14. All Exhibitors' cords must be a minimum of 14 gauge, 3 wire and grounded. Two (2) wire extension cords are not allowed. All exposed, non-current carrying metal parts of fixed equipment which are liable to be energized, shall be grounded.
15. Payment in full must be rendered during the event. Services may be interrupted if payment is not received.
16. Credit will not be given for services installed and not used. All orders are subject to a 25% cancellation fee if canceled in writing & received by Demers Exposition Services within 14 calendar days prior to show opening. Except sales tax, Demers Exposition Services will not refund overpayment in amounts less than \$50.00 unless specifically requested in writing.
17. Claims will not be considered or adjustments made unless filed in writing by Exhibitor prior to the close of the event.
18. Exhibitor holds Demers Exposition Services harmless for any and all losses of power beyond Demers Exposition Services control, including, but not limited to, losses due to utility company failure, permanent power distribution failure, power failure caused by vandalism, faulty Exhibitor equipment or overloads caused by Exhibitor.
19. It is agreed that in the event it becomes necessary to turn this matter over to an attorney for collection, or to file a lien, or foreclosure, or otherwise, Exhibitor will pay Demers Exposition Services its attorney fees or applicable agency fees.
20. A service charge of 1.5% per month on any unpaid balances will be assessed starting 10 days after date of invoice. A \$25.00 service charge will be assessed for all returned checks and credit cards. Exhibitor agrees to reimburse Demers Exposition Services for all applicable rental taxes.
21. By signing this and/or the Method of Payment form, exhibitor hereby agrees to all terms and conditions on this order form.

COMMONLY ASKED QUESTION - WHERE WILL MY OUTLET BE LOCATED?

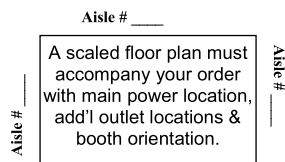
Outlets are located as depicted below for inline & peninsula booths. All other locations require labor on a time & material basis. Exhibitors with hard wall booths must make arrangements with Demers Exposition Services to bring power inside the booth on a time and material basis.



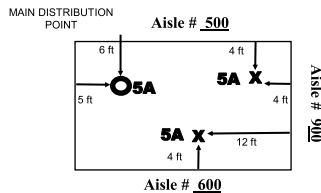
(IN-LINE BTHS) (PENINSULA)



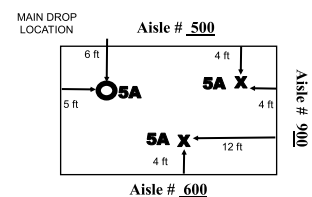
(BACK TO BACK PENINSULAS)



ISLAND BOOTHS



EXAMPLE-FLOOR POWER



EXAMPLE-CEILING POWER

**FOR OTHER COMMONLY ASKED QUESTIONS VISIT OUR WEB SITE @
WWW.DEMERSEXPO.COM OR CALL 860.882.0003**



EXPO HALL Banner Hanging Request for Quote

Convention Name:		Convention Dates:	
Company/Booth Name:			
Contact Name:		Contact Phone #:	
Contact Email:			Booth #

Credit Card	Name on the Card:		
	Credit Card Address:		
	City:	State:	Zip:
	Card Holder Signature:		
	An Encore representative will call you to obtain the credit card numbers by phone		
	Office Use Only		
Checks	After confirming order total, Make check payable to <u>Encore</u>, then mail this form with the check (Due before the event) to:		Encore at Mohegan Sun 1 Mohegan Sun Blvd. Uncasville, CT 06382
Receipts will be provided when card is charged. For billing inquiries after the event , email Tony.Ells@encoreglobal.com			Confirmation # <i>(Will be emailed to you within 72 hours)</i>

Banner Information	QUANTITY	Est. Rate per Show (not including sales tax)
2 Dimensional banner, up to 8'x16' and includes its own hardware		440.00
3 Dimensional banner, up to 10' wide, and includes its own hardware		495.00
3 Dimensional banner, up to 20' wide and includes its own hardware		550.00
Additional Costs		
2 Motors and 30' of truss (add if location of banner is not flexible and/or if banner is between 16' and 30' wide)		875.00
2 Dimensional banner pipe (up to 16')		120.00

Add any other information that would be helpful for us to know in advance:

Prices are per show up to 4 days. Client is responsible for assembling banner. Orders confirmed 12 days in advance of the event will receive a 20% discount.

For any questions you have or for items not listed, please call Encore at **860-908-5451** for pricing and availability. A PSAV representative will call to discuss your order within 72 hours of receiving the form. A quote and payment information will be sent after reviewing your needs.

W

Please email completed form to: Tony.Ells@encoreglobal.com



ers
nts
expo
ces